Southgate City Council Agenda

Council Chambers

14400 Dix-Toledo Rd., Southgate, Michigan 48195

Wednesday June 17, 2026

6:30pm **Work Study Session**

1. Officials Reports
2. Discussion of Agenda Items

7:00 pm **Regular Meeting**

Pledge of Allegiance

Roll Call: Ayres-Reiss, Gawlik, George, Graziani, Kuspa, Price, Rauch

Minutes:
1. Work Study Meeting Minutes dated June 3, 2026
2. Regular City Council Meeting Minutes dated June 3, 2026

Scheduled Persons in the Audience:

Consideration of Bids:

Scheduled Hearings:

Communications "A"

1. Memo from Laura Walsh; Re: SMART Municipal and Community Credit Program Agreement — Page 5
2. Letter from Mayor; Re: Renewal of Subscriptions for Document Storage and Employee Training/Personnel Files Platforms — Page 13
3. Letter from Mayor; Re: Approve Proposals for Water Heater Replacements — Page 19
4. Memo from ACA/ Finance Dir.; Re: Approve Budget Amendment #2026-03 — Page 27

Communications "B" – (Receive and File):

Ordinances:

Old Business:

New Business:

Unscheduled Persons in the Audience:

Claims & Accounts: **Warrant #1547 $ $1,444,189.55**

Adjournment:

Janice M. Ferencz

Janice M. Ferencz, City Clerk

City Council

Work Study Session

June 3, 2026

An Informal Meeting of the Council of the City of Southgate was held on June 3, 2026 at 6:30 P.M. and called to order by Council President Zoey Kuspa.

Present:	Priscilla Ayres-Reiss, Edward Gawlik, Jr., Karen George, Christian Graziani, Zoey Kuspa, Adriene Price, Phil Rauch
Absent:	
Also Present:	Mayor Joseph G. Kuspa, City Administrator Daniel Marsh, City Clerk Janice Ferencz, City Treasurer Chris Rollet, City Engineer John Hennessey, Police Chief Mark Mydlarz, Police Deputy Chief Brent Newsted, Fire Chief Justin Graves, DPS Director Phil Ferro, Recreation Director Julie Goddard, Building Director Tim Leach

Discussed the following agenda items:

- Public Hearing Request for Former Aquinas High School Brownfield Plan
- Appointment to Board of Zoning Appeals
- Grant Writer Consulting Fee

This meeting ended at 6:46 p.m.

City of Southgate
Regular City Council Meeting
June 3, 2026

A Regular Meeting of the Council of the City of Southgate was held on Wednesday, June 3, 2026 in the Southgate City Hall Council Chambers and was called to order at 7:00 PM by Council President Zoey Kuspa.

This meeting began with the Pledge of Allegiance.

Present:	Priscilla Ayres-Reiss, Edward Gawlik, Jr., Karen George, Christian Graziani, Zoey Kuspa, Adriene Price, Phil Rauch
Absent:	
Also Present:	Mayor Joseph G. Kuspa, City Administrator Daniel Marsh, City Clerk Janice Ferencz, City Treasurer Chris Rollet, City Engineer John Hennessey, Police Chief Mark Mydlarz, Police Deputy Chief Brent Newsted, Fire Chief Justin Graves, DPS Director Phil Ferro, Recreation Director Julie Goddard, Building Director Tim Leach

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Minutes:

Moved by George, supported Rauch, RESOLVED, that the minutes of the City Council Work Study Session dated May 20, 2026 be approved as presented. Motion carried unanimously.

Moved by Gawlik, supported by George, RESOLVED, that the minutes of the Regular City Council Meeting dated May 20, 2026 be approved as amended to reflect the correction of the proposed water rates from 2025/26 to 2026/27. Motion carried unanimously.

Communications "A":

1. Memo from Administrator; Re: Public Hearing Request for Former Aquinas High School Brownfield Plan moved by George, supported by Rauch, THAT the Southgate City Council establish a Public Hearing during the regularly scheduled City Council Meeting on Wednesday, July 1, 2026, at 7:00 p.m., regarding the Proposed Former Aquinas High School Redevelopment Brownfield Plan pursuant to the Brownfield Redevelopment Financing Act, Public Act 381 of 1996, as amended.

   Further, the City Clerk is directed to provide notice of the Public Hearing in accordance with the requirements of Public Act 381 of 1996, as amended, including publication and availability of the proposed Brownfield Plan for public inspection prior to the hearing.

   Motion carried unanimously.

2. Letter from Mayor; Re: Appoint to Board of Zoning Appeals moved by Rauch, supported by Price, THAT the Southgate City Council concur with the Mayor's Appointment of Barb Harness to the Board of Zoning Appeals with a term expiring December 2027. Motion carried unanimously.

3. Letter from Mayor; Re: Approve Grant Writer Consulting Fee moved by Gawlik, supported by George, THAT the Southgate City Council approve consulting fee agreement with JW2 Consultants in the not-to-exceed amount of $3,000.00 for assistance in preparing and writing the Assistance to Firefighters Grant (AFG) application for the purpose of purchasing a new ladder truck for the fire department. Motion carried unanimously.

Claims and Accounts:

Moved by Rauch, supported by Ayres-Reiss, RESOLVED, that Claims and Accounts be paid as outlined on Warrant #1546 for $3,542,057.86. Motion carried unanimously.

Adjournment:

Moved by Ayres-Reiss, supported by Gawlik, RESOLVED THAT this Regular Meeting of the Southgate City Council be adjourned at 7:06 P.M. Motion carried unanimously.

Zoey Kuspa
Council President

Janice M. Ferencz
City Clerk

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer

City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President

CHRISTIAN GRAZIANI

KAREN E. GEORGE

PRISCILLA AYRES-REISS

PHILLIP J. RAUCH

ADRIENE PRICE

ED GAWLIK JR.

Memorandum

To: **Honorable City Council Members**

From: **Laura Walsh** Law

Date: **June 8, 2026**

Re: **SMART Municipal and Community Credit Program Agreement**

Enclosed please find documents for the City of Southgate Transportation Program and Funding programs available for the SMART program under the following title:

Municipal and Community Credits Program for FY 2027

Please review the attached contract for your approval and authorization.

Thank you.

NORMA J. WURMLINGER MUNICIPAL BUILDING
14400 DIX-TOLEDO ROAD • SOUTHGATE, MICHIGAN 48195 • 734-258-3022 • FAX: 734-246-1414

MUNICIPAL CREDIT and COMMUNITY CREDIT CONTRACT FOR FY2027

I, _Laura Walsh__, as the Administrative Assistant of **the City of Southgate** (hereinafter, the "Community") hereby apply to SMART and agree to the terms and conditions herein, for the receipt and expenditure of **Municipal Credits** available for the period July 1, 2026 through June 30, 2027 (Section 1 below), and **Community Credits** available for the period July 1, 2026 to June 30, 2027 (Section 2 below); and further agree that the **Municipal and Community Credits Master Agreement** between the parties is incorporated herein by reference. A description of the service the Community shall provide hereunder is set forth in **Exhibit A**, and the operating budget for that service is set forth in **Exhibit B**, both of which are attached hereto and incorporated herein.

1. The Community agrees to use **$28092** in **Municipal Credit** funds as follows:

(a) Transfer to ____________________ Funding of: $ ____________
TRANSFEREE COMMUNITY

(b) Van/Bus Operations At the cost of: $ ____________
(Including Charter and Taxi services)

(c) Services Purchased from SMART At the cost of: $ ____________
(Including Tickets, Shuttle Services/Dial-a-Ride)

(d) Services Purchased from Subcontractor At the cost of: $ ____________

____
(NAME OF SUBCONTRACTOR)
(See attached Subcontractor Service Agreement)

Total $28092

SMART intends to provide Municipal Credit funds under this contract to the extent funds for the program are made available to it by the Michigan Legislature pursuant to Michigan Public Act 51 of 1951. Municipal Credit funds made available to SMART through legislative appropriation are based on the State's approved budget. In the event that revenue actually received is insufficient to support the Legislature's appropriation, it will result in an equivalent reduction in funding provided to the Community pursuant to this Contract. In such event, SMART reserves the right, without notice, to reduce the payment of Municipal Credit funds by the amount of any reduction by the legislature to SMART. All Municipal Credit funding must be spent by June 30, 2029; all funds not spent by that date will revert back to SMART pursuant to Michigan Public Act 51 of 1951, for expenditure consistent with Michigan law and SMART policy.

2. The Community agrees to use **$57865** in **Community Credit** funds available as follows:

(a) Transfer to ____________________ Funding of: $ ____________
TRANSFEREE COMMUNITY

(b) Van/Bus Operations At the cost of: $ ____________
(Including Charter and Taxi services)

(c) Services Purchased from SMART At the cost of: $ __4,000__________

(Including Tickets, Shuttle Services/Dial-a-Ride)

(d) Capital Purchases At the cost of: $ ____________

(e) Services Purchased from Subcontractor At the cost of: $ ____________

____
(NAME OF SUBCONTRACTOR)
(See attached Subcontractor Service Agreement)

Total $57865

To the extent that this Contract calls for a payment of funds directly from SMART to a subcontractor, Community hereby acknowledges that it is the party entitled to receive such funds and is affirmatively authorizing and directing SMART to pay such funds directly to the subcontractor on its behalf. Capital purchases permitted with Community Credits are subject to applicable state and federal regulations, and SMART policy, including procurement guidelines. When advantageous, SMART may make procurements directly. Reimbursement for purchases made by Community requires submission of proper documentation to support the purchase (i.e. purchase orders, receiving reports, invoices, etc.). Community Credit dollars available in FY 2027, may be required to serve local employer transportation needs per the coordination requirements set forth in the aforementioned Master Agreement. All Community Credit funds must be spent by June 30, 2031; any funds not spent by that date may revert back to SMART for expenditure consistent with SMART policy.

The Parties acknowledge and agree that this Agreement may be executed by electronic signature, which shall be considered as an original signature for all purposes and shall have the same force and effect as an original signature. The Parties agree that the electronic signatures appearing on this Agreement are the same as handwritten signatures for the purposes of validity, enforceability and admissibility. Without limitation, "electronic signature" shall include faxed versions of an original signature or electronically scanned and transmitted versions (e.g., via pdf) of an original signature.

This Agreement shall be binding once signed by both parties.

SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION	CITY OF SOUTHGATE
____________________ Signature	____________________ Signature
____________________ Printed Name	____________________ Printed Name
____________________ Title	____________________ Title
____________________ Date	____________________ Date

EXHIBIT A
PROJECT DESCRIPTION

Overall Project Description (please provide a descriptive narrative):

Southgate operates a transportation service that is available to senior citizen and handicapped residents of the city. This transportation service operates Monday through Thursday, 9am to 2pm. In the last year, Southgate continues to expand the amount of service available within the time frames listed above. This has been accomplished by purchasing new buses and assigning additional drivers to the daily service. In the coming years it is estimated that an average of 400 hours of service will be conducted each month. This amount will allow flexibility in the scheduling of appointments for our clients.

Service Area (please provide geographic boundaries):

We pick up Southgate residents but will travel through the whole downriver area.

Service Times (please provide days and hours of service):

Monday through Thursday 9am to 2pm

Service Reservation number: 734-258-3066

Eligible User Groups (please set forth users eligible to use the service):

Transportation is available to senior citizens, age 55 and older, and handicapped individuals (a handicapped lift is available in all 3 vans). Persons 55 or older may utilize this service if they are on a disability retirement. A further restriction of the program is that the senior citizen or handicapped person cannot or does not drive.

Fare Structure:

Reservations scheduled with clients primarily include destinations to shopping, banking, the Senior Center, doctors and other health services. Trips for medical appointments, shopping, etc. in the City have a nominal charge of $1 one-way per seven (7) additional miles of travel.

Service Mode: (List SMART Vehicle number, local owned vehicles and type of vehicles available, and whether they are wheelchair lift-equipped):

Two fourteen passenger vehicles and one Van. They all have lifts. 3 vehicles total.

EXHIBIT B

PROJECT OPERATING BUDGET

Municipality: City of Southgate

Contract Period: July 1, 2026 through June 30, 2027

Account Number: 48131

OPERATING EXPENSES:		
Administrative Wages/Salary: *(All employees other than drivers and dispatchers)* (10% max. of MC & CC funds)	8,500	
Driver Wages	51,900	
Fringe Benefits		
Gasoline & Lubricants	12,363	
Vehicle Insurance	4,000	
Parts, Maintenance Supplies		
Mechanic Wages		
Fringe Benefits		
Dispatch Wages	3,000	
Other (Specify)	6,000	
Other (Specify)		
Other (Specify)		
Sub-Total (Operating Expenses)		85,763
PURCHASED SERVICE:		
Taxi Service		
Charter Service		
SMART Bus Tickets	4,000	
SMART Shuttle Service		
SMART Dial-A-Ride		
Other (Specify) ______________		
Sub-Total (Purchased Service)		4,000
CAPITAL EQUIPMENT: *(Only list purchases to be made with Community Credits)*		
Computer Equipment		
Software		
Vehicle		
Maintenance Equipment		
Other (Specify)		
Sub-Total (Capital Equipment)		
TOTAL EXPENSES ________ Operating Expenses, Purchased Service, and Capital Equipment:		89,763

EXHIBIT B, continued (Page 2)

REVENUES:

Municipal Credit Funds	**28092**
Community Credit Funds	**57865**
Specialized Services Funds	
General Funds	
Farebox Revenue	3,806
In-Kind Service	
Special Fares (Contracted Service)	
Other (Specify)	

TOTAL REVENUE: 89,763

(Note: *TOTAL EXPENSES* must equal *TOTAL REVENUE*)

EEO COMPLIANCE REPORT A

COMMUNITY PARTNERSHIP FORM

Agency/Community Information	
Program Type: Community Partnership Program (CPP) ☒ Specialized Service ☐ New Freedom ☐ JARC ☐ 5310 ☐	
Name of Agency/Community: City of Southgate	
Address: 14400 Dix-Toledo Rd.	
City: Southgate State: MI Zip: 48195	
Agency/Community Data	
1) Has your agency/community completed in excess of $1,000,000 in DOT federally-funded contracts from SMART in the past year?	Yes ☐ No ☒
2) Does your agency/community employ over fifty (50) transit related employees?	Yes ☐ No ☒
If the answers to the previous two questions were both "Yes", Please forward your agency's/community's Affirmative Action plan to the address below: Buhl Building 535 Griswold Street, Suite 600 Detroit, MI 48226 Attn: EEO Coordinator	
Have all subcontractors been informed of their responsibility to file an EEO Compliance Report A form?	Yes☐No☐N/A ☒
Testing Program Requirements	
Does your agency/community have a DOT Drug and Alcohol testing program for Safety-sensitive employees? (Vehicle operators, dispatchers, mechanics and armed security)	Yes ☒ No ☐
Who is your testing program manager? Dan Marsh Contact Number: 734-258-3021	
Please Proceed to Employment Data Section on Back	

EEO COMPLIANCE REPORT A

COMMUNITY PARTNERSHIP FORM

Employment Data

Report all **Transit** related permanent, temporary, or part-time employees including apprentices and on-the-job trainees.
Enter the appropriate figures in the boxes below relating to an employee's race and gender.

Job Classification	Total				Race													
					Non Minority		Minority											
					White		African American		Hispanic		Asian		Pacific Islander		American Indian		Multi Race	
	Employees	Male	Female	Minority	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
Officials/Manager	1		1															
Professionals																		
Technicians																		
Sales Workers																		
Office and Clerical Staff	1		1															
Craftsmen (Skilled)																		
Operators (Semi-Skilled)	5	3	2															
Laborers (Unskilled)																		
Service Workers																		
Journey Workers																		
Apprentices																		
Total	7																	

Certification

How was this information obtained? Visual Survey: Yes ☐ No ☐ Employment Records: Yes ☒ No ☐

Name of Authorizing Official(Print): Laura Walsh Title: Admin. Assistant

Signature: Date:

Contact Person for report: Laura Walsh Title:

Telephone: 734-258-3022 Ext: Email: lwalsh@southgatemi.gov

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer

City of Southgate

- CITY COUNCIL -

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PHILLIP J. RAUCH

ADRIENE PRICE

ED GAWLIK JR.

June 10, 2026

To the Honorable
City Council
Southgate, Michigan 48195

Re: Renewal of Subscriptions for Document Storage and Employee Training/Personnel Files Platforms

Ladies and Gentlemen:

It is recommended by the Chief of Police and I concur with his recommendation to approve the renewal for document storage and employee training/personnel files platforms with PowerDMS, Inc., El Segundo, CA expiring July 5, 2029.

The annual subscription amounts are as follows:

Year 1 - $13,309.90
Year 2 - $14,011.46
Year 3 - $14,713.03

Sufficient funds are available in the General Fund, Police Department Budget to cover costs associated with these subscriptions.

Your favorable consideration of this matter is requested.

Sincerely,

Joseph G. Kuspa
Mayor

NORMA J. WURMLINGER MUNICIPAL BUILDING
14400 DIX-TOLEDO ROAD • SOUTHGATE, MICHIGAN 48195 • 734-258-3022 • FAX: 734-246-1414

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
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- CITY COUNCIL -

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PHILLIP J. RAUCH
ADRIENE PRICE
ED GAWLIK JR.

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Douglas Drysdale, Assistant City Administrator / Finance Director DWD

DATE: June 10, 2026

RE: Recommendation to Approve Renewal of Subscriptions for Document Storage and Employee Training / Personnel Files Platforms

I have reviewed the proposal with the Chief of Police and concur with his recommendation for the renewal of subscriptions for the document storage and employee training / personnel files platforms with PowerDMS (El Segundo CA), for a three-year term beginning July 6, 2026 through July 5, 2029.

The annual subscription amounts are as follows:

Year 1 (July 6, 2026 – July 5, 2027)	$13,309.90
Year 2 (July 6, 2027 – July 5, 2028)	$14,011.46
Year 3 (July 6, 2028 – July 5, 2029)	$14,713.03

PowerDMS has been the vendor providing our current online platforms since 2020.

Funds are available in the General Fund, Police Dept Budget.

Proposed Motion

Approve renewal of subscriptions for the document storage and employee training / personnel files platforms with PowerDMS, for a term of three years beginning July 6, 2026 through July 5, 2029, in the amounts of $13,309.90, $14,011.46, and $14,713.03 for Years 1, 2, and 3, respectively.

NORMA J. WURMLINGER MUNICIPAL BUILDING
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SOUTHGATE POLICE DEPARTMENT MEMO

To: Honorable Mayor Kuspa

From: Mark A. Mydlarz, Chief of Police

Re: **Purchase approval / Renewal of software subscription**

Date: June 08th, 2026

Dear Mayor Kuspa,

In 2020, City Council approved the purchase of our PowerDMS document storage platform for the original purchase price of $6,175.96. Since the police department began using this storage platform we have increased our authorized users to now include the Fire Department personnel and have purchased the MACP Accreditation suite package which helps us organize our accreditation documents and is now required for the assessment of the accreditation process.

Additionally, since the implementation of the PowerDMS document storage platform the police department has also added their PowerReady platform which is a system that supports our Field Training and employee personnel files.

Both of these subscriptions are set to expire on July 5th, 2026. We have received our renewal invoice for 2026-2027 term, and PowerDMS has provided a three-year agreement option that would lock in the current market pricing offer. The renewal service dates would cover the time period from July 6, 2026 thru July 5, 2029. The renewal invoice annual cost for next year is $13,309.90. It is my recommendation that we renew our subscriptions for the PowerDMS, and PowerReady software systems outlined in the attached invoice and agreement from PowerDMS located at 2120 Park Pl, Suite 100, El Segundo, CA 90245.

With your concurrence, I respectfully request this item be placed on the City Council's agenda for the meeting scheduled on June 17, 2026 for purpose of purchase approval and account subscription renewal.

Respectfully,

Mark A. Mydlarz

Mark A. Mydlarz
Chief of Police

cc: Deputy Chief Newsted, Finance Director, City Administrator, Public Safety Commission (7), file

PowerDMS by NEOGOV

t 800.749.5104
2120 Park Pl. Suite 100
El Segundo, CA 90245

NEOGOV

THIS IS NOT AN INVOICE

Contract Records		Order Details	
Account Number:	A-208658	**Order #:**	Q-491404
Customer:	Southgate Police Department (MI)	**Valid Until:**	6/6/2026
Effective Employee Count:	50		
Sales Rep:	Renewals Team		

Customer Contact			
Billing Contact:	Southgate Police Department (MI) Joseph Marsh	**Shipping Contact :**	Southgate Police Department (MI) Joseph Marsh
Billing Address:	14710 Reaume Parkway Southgate, MI 48195-2596	**Shipping Address:**	14710 Reaume Parkway Southgate, MI 48195-2596
Billing Contact Email:	jmarsh@ci southgate mi.us	**Shipping Contact Email:**	jmarsh@ci.southgate mi us
Billing Phone:	734-258-3046	**Shipping Phone:**	734-258-3046

Payment Terms			
Payment Term:	Net 60	**Notes:**	Policy User Tier 60 - 69
PO Number:			

Subscription Services

July 2026 YR 1 of 3

Item	Type	Start Date	End Date	Qty.	License Type	Total (USD)
PowerPolicy Professional Subscription	Recurring	7/6/2026	7/5/2027	69	User Count Based	$8,101.69
A policy and compliance management platform that lets you create, edit, organize, and distribute content from a secure, cloud-based site. Included are key features such as automatic workflows, signature capture and tracking, side by side comparison, Public-Facing Documents, PowerDMS University, and Analytics for advanced reporting						
Michigan Association of Chiefs of Police Accreditation Manual	Recurring	7/6/2026	7/5/2027	1	Quantity Based	$0.00
View Standards manual electronically						
PowerDMS Standards for MACP (Michigan) >50 employees	Recurring	7/6/2026	7/5/2027	1	Quantity Based	$650 00
Attach proofs to show compliance with Michigan Association of Chiefs of Police Accreditation Standards, assign assessment tasks, track revisions, and status-based grading More than 50 employees						
PowerReady Subscription	Recurring	7/6/2026	7/5/2027	50	Employee Based	$4,558 21
The PowerReady Annual subscription provides an agency-wide license for unlimited number of programs and [illegible] Mobile Accessibility [illegible] Notifications [illegible] and Trainee Performance Alerts, Ongoing training resources, Ongoing software updates, Access to Industry Partnerships, Ongoing Support & Maintenance						

July 2026 YR 1 of 3 TOTAL:	$13,309.90

July 2027 YR 2 of 3

Item	Type	Start Date	End Date	Qty.	License Type	Total (USD)
PowerPolicy Professional Subscription	Recurring	7/6/2027	7/5/2028	69	User Count Based	$8 547 65
A policy and compliance management platform that lets you create, edit, organize, and distribute content from a secure, cloud-based site. Included are key features such as automatic workflows, signature capture and tracking, side by side comparison, Public-Facing Documents, PowerDMS University, and Analytics for advanced reporting						

PowerDMS by NEOGOV

t 800.749.5104
2120 Park Pl. Suite 100
El Segundo, CA 90245

NEOGOV

Item	Type	Start Date	End Date	Qty.	License Type	Total (USD)
Michigan Association of Chiefs of Police Accreditation Manual	Recurring	7/6/2027	7/5/2028	1	Quantity Based	$0.00
View Standards manual electronically						
PowerDMS Standards for MACP (Michigan) >50 employees	Recurring	7/6/2027	7/5/2028	1	Quantity Based	$650.00
Attach proofs to show compliance with Michigan Association of Chiefs of Police Accreditation Standard, assign assessment tasks, track revisions, and status-based grading. More than 50 employees						
PowerReady Subscription	Recurring	7/6/2027	7/5/2028	50	Employee Based	$4,813.81
The PowerReady Annual subscription provides an agency-wide license for unlimited number of programs and includes: Mobile Accessibility, Email Notifications, Unlimited Task Form and Trainee Performance Alerts, Ongoing training resources, Ongoing software updates, Access to Industry Partnerships, Ongoing Support & Maintenance						
					July 2027 YR 2 of 3 TOTAL:	$14,011.46

July 2028 YR 3 of 3

Item	Type	Start Date	End Date	Qty.	License Type	Total (USD)
PowerPolicy Professional Subscription	Recurring	7/6/2028	7/5/2029	69	User Count Based	$8,993.62
A policy and compliance management platform that lets you create, edit, organize, and distribute content from a secure, cloud-based site. Included are key features such as automatic workflows, signature capture and tracking, side-by-side comparison, Public-Facing Documents, PowerDMS University, and Analytics for advanced reporting						
Michigan Association of Chiefs of Police Accreditation Manual	Recurring	7/6/2028	7/5/2029	1	Quantity Based	$0.00
View Standards manual electronically						
PowerDMS Standards for MACP (Michigan) >50 employees	Recurring	7/6/2028	7/5/2029	1	Quantity Based	$650.00
Attach proofs to show compliance with Michigan Association of Chiefs of Police Accreditation Standard, assign assessment tasks, track revisions, and status-based grading. More than 50 employees						
PowerReady Subscription	Recurring	7/6/2028	7/5/2029	50	Employee Based	$5,069.41
The PowerReady Annual subscription provides an agency-wide license for unlimited number of programs and includes: Mobile Accessibility, Email Notifications, Unlimited Task Form and Trainee Performance Alerts, Ongoing training resources, Ongoing software updates, Access to Industry Partnerships, Ongoing Support & Maintenance						
					July 2028 YR 3 of 3 TOTAL:	$14,713.03

This price does NOT include any sales tax. Total in USD

Additional Terms and Conditions

License Terms: Enterprise license denotes that Customer has purchased an enterprise wide license up to the employee count specified above. User based license denotes that Customer has purchased the number of licenses set forth in the quantity column. Item count denotes the number of items that Customer has licensed as set forth in the quantity column.

Payment Terms: All invoices issued hereunder are due upon the invoice due date. If the Order is for a period longer than one year, the fees for the first period shown shall be invoiced immediately and the fees for future years/periods shall be invoiced annually in advance of each 12 month period shown on the Order, but regardless of the billing cycle, Customer is responsible for the fees for the entire Order. The fees set forth in this Order Form are exclusive of all applicable taxes, levies, or duties imposed by taxing authorities and Customer shall be responsible for payment of any such applicable taxes, levies, or duties. All payment obligations are non-cancellable, and all fees paid are non-refundable. Payment for services ordered hereunder shall be made to PowerDMS, Inc. a wholly owned subsidiary of Governmentjobs.com, Inc. (D/B/A NEOGOV)

Terms & Conditions: This Order Form creates a legally binding contract between the parties. Unless otherwise agreed in a written agreement between GovernmentJobs.com, Inc. (d/b/a NEOGOV) and Customer, this Order Form and the services provided hereunder are subject to the terms and conditions located at https://www.neogov.com/service-specifications (the "NEOGOV Site"), together with all addenda, exhibits, policies, and supplemental terms posted on or referenced in the NEOGOV Site, including, as applicable, the product addenda corresponding to the products subscribed to under this Order Form; professional services addenda applicable to any purchased professional, implementation, onboarding, configuration, or setup services; data processing terms; service level terms, AI-related terms, and other service-specific terms and policies, all of which are incorporated herein by reference

Find a copy of our W-9 here

Special Condition:

Your signature below constitutes acceptance of terms herein and contractual commitment to purchase the items listed above.

Accepted and Agreed By Authorized Representative of:
Southgate Police Department (MI)

Signature: ______________________________

Printed Name: ______________________________

Title: ______________________________

Date ______________________________

THE INFORMATION AND PRICING CONTAINED IN THIS ORDER FORM IS STRICTLY CONFIDENTIAL.

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer

City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President

CHRISTIAN GRAZIANI

KAREN E. GEORGE

PRISCILLA AYRES-REISS

PHILLIP J. RAUCH

ADRIENE PRICE

ED GAWLIK JR.

June 11, 2026

To the Honorable
City Council
Southgate, Michigan 48195

Re: Recommendation to Approve Proposals for Water Heater Replacements

Ladies and Gentlemen:

I have reviewed the above and concur with the Chief of Police's recommendation to approve the proposals from Quint Plumbing & Heating, Inc., Wyandotte, Michigan for the replacement of the police department water heater in the amount of $6,299.21 and the replacement of the 28th District Court water heater in the amount of $6,510.71. Quint Plumbing is the city-approved contractor for plumbing services.

Your concurrence on this matter would be greatly appreciated.

Funds are available in the General Fund Police and District Court Departments Budgets.

Sincerely,

Joseph G. Kuspa
Mayor

NORMA J. WURMLINGER MUNICIPAL BUILDING
14400 DIX-TOLEDO ROAD • SOUTHGATE, MICHIGAN 48195 • 734-258-3022 • FAX: 734-246-1414

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer

City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President

CHRISTIAN GRAZIANI
KAREN E. GEORGE
PRISCILLA AYRES-REISS
PHILLIP J. RAUCH
ADRIENE PRICE
ED GAWLIK JR.

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Douglas Drysdale, Assistant City Administrator / Finance Director DWD

DATE: June 11, 2026

RE: Request to Approve Proposals for Replacement of Water Heaters

I have reviewed the above with the Chief of Police and concur with his recommendation to approve the proposals from Quint Plumbing & Heating, Inc. (Wyandotte MI) for the replacement of the police department water heater in the amount of $6,299.21 and the replacement of the 28th District Court water heater in the amount of $6,510.71. Quint Plumbing is the city-approved contractor for plumbing services.

Adequate funds are available in the police department and district court budgets.

Proposed Motion

Approve proposals from Quint Plumbing & Heating, Inc. for the replacement of water heaters at the police department and 28th District Court buildings in the amounts of $6,299.21 and $6,510.71, respectively.

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SOUTHGATE POLICE DEPARTMENT MEMO

To: Honorable Mayor Kuspa

From: Mark A. Mydlarz, Chief of Police

Re: **Waiver of bid / Purchase approval**

Date: June 11th, 2026

Dear Mayor Kuspa,

In February, an electrical transformer located in a supply closet at the Police Department required replacement. The new transformer is significantly larger than the previous transformer and now obstructs access to a traditional 74-gallon hot water tank located in the closet, making routine maintenance and potential repairs difficult.

The DPS and Quint Pluming, the Cities approved plumbing contractor inspected the hot water tank which appears to have been installed around 2019. Based on its current location and the limited accessibility caused by the transformer installation, the DPS and Quint Plumbing have indicated that an unexpected failure of the hot water tank could result in significant water damage to the building infrastructure, equipment, records, and occupied areas, leading to costly repairs and potential disruption of Police Department operations.

During this inspection, DPS and Quint Plumbing also evaluated a traditional hot water tank located at the 28th District Court. Although this tank was installed in 2023, it is similarly located within a utility closet surrounded by electrical panels and equipment creating similar concerns regarding accessibility and repairs.

Based on the location of both units and challenges of maintenance or emergency replacement, the DPS and Quint Plumbing recommend proactively replacing both traditional storage-type hot water tanks. The DPS has further indicated that both of the existing tanks are oversized for their current applications and may be repurposed for use in other City facilities.

Quint Plumbing has recommended replacing both units with 199,000 BTU maintenance free on demand water tanks. The replacement cost include all necessary pipe, fittings, neutralizers, pumps and installation. The cost for the Police Department replacement is $6,299.21. The cost for the 28th District Court replacement is $6,510.71 for a total project cost of $12,809.92. Adequate funds are available in the respective department budgets.

With your concurrence, I respectfully request this item be placed on the City Council's agenda for the meeting scheduled on June 17, 2026 for purpose of bid waiver and purchase approval.

Respectfully,

Mark A. Mydlarz
Chief of Police

cc: Deputy Chief Newsted, Finance Director, City Administrator, Court Administrator Public Safety Commission (7), file

Quint Plumbing & Heating, Inc

4144 6th Street Wyandotte, MI 48192

Phone: 734-281-1153 **Email: admin@quintplumbing.com**

City of Southgate

Police Department

Attn: Jerry Stacy

6/11/2026

We are pleased to offer the following estimate to remove the 75-gallon natural gas water tank and install a 199,000 BTU maintenance free on demand water tank. This includes all necessary pipe/fittings, neutralizer, and pump. The following price includes labor and material/parts needed.

Total - $ 6,299.21

All estimates figure work be scheduled and completed during normal business hours. Monday-Friday 7:30am-4pm. This estimate is only valid for 15 days. Any approval after the 15-day mark will have to be re-evaluated.

Please see the following page for additional important information.

Customer Initial: ________ Date: ________

Quint Plumbing & Heating, Inc

4144 6th Street Wyandotte, MI 48192

Phone: 734-281-1153 **Email: admin@quintplumbing.com**

Prior to the start of work, we will need a signed copy of the estimate, as well as, a 50% deposit if total estimate of work is exceeding $1,000. Signed copies can be sent back via email, mail, or by dropping it off at our office. Deposits can be paid via check, cash, or card.

Any additional items found due to pre-existing code violations/conditions that need to be repaired/replaced will incur additional cost that will be tracked at time and material. This estimate is limited to the scope of work stated. It does not include any unforeseeable issues/changes to the work, any additional cost of material and/or labor, etc. that might be uncovered while our crew is there. If any issues/changes occur, it can be discussed with the owner/responsible party so they are made aware.

This estimate assumes that the work area will be easily accessible and free/clear of clutter and debris. If the area is not easily accessible, the start of work may be delayed. If the area is then requested to be cleared by Quint Plumbing or an outside contractor organized by Quint Plumbing, the work will then be performed at a time and material basis.

There will be no lawn, landscaping, fence, tile, flooring, black top, driveway, concrete, sidewalk restoration/replacement. No electrical is included unless otherwise stated.

If you should have any further questions, please feel free to give our office a call.

Sincerely,

Quint Plumbing

Customer Signature/Approved By: ______________________ Date: __________

Quint Plumbing & Heating, Inc

4144 6th Street Wyandotte, MI 48192

Phone: 734-281-1153 **Email: admin@quintplumbing.com**

City of Southgate
Courthouse
Attn: Jerry Stacy

6/11/2026

We are pleased to offer the following estimate to remove the existing water heater and cap old vent. We will install a new on demand water heater with proper venting. The following price includes labor and material/parts needed.

Total - $ 6,510.71

All estimates figure work be scheduled and completed during normal business hours. Monday-Friday 7:30am-4pm. This estimate is only valid for 15 days. Any approval after the 15-day mark will have to be re-evaluated.

Please see the following page for additional important information.

Customer Initial: __________ Date: __________

Quint Plumbing & Heating, Inc

4144 6th Street Wyandotte, MI 48192

Phone: 734-281-1153 **Email: admin@quintplumbing.com**

Prior to the start of work, we will need a signed copy of the estimate, as well as, a 50% deposit if total estimate of work is exceeding $1,000. Signed copies can be sent back via email, mail, or by dropping it off at our office. Deposits can be paid via check, cash, or card.

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If you should have any further questions, please feel free to give our office a call.

Sincerely,

Quint Plumbing

Customer Signature/Approved By: ______________________ Date: __________

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
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ED GAWLIK JR.

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Douglas Drysdale, Assistant City Administrator / Finance Director DWD

DATE: June 11, 2026

RE: Recommendation to Approve Budget Amendment #2026-03

Attached please find proposed budget amendment #2026-02 for fiscal year ending June 30, 2026.

The attached report proposes amendments to budgeted expenditures, based on recent collective bargaining agreement extensions. These budget amendments are necessary to be in compliance with the State of Michigan's Uniform Budgeting and Accounting Act.

Amendments that are positive amounts represent increases to the adopted budget figures; conversely negative amounts represent decreases to the adopted budget figures.

Proposed Motion

Approve proposed Budget Amendment #2026-03 as detailed on the attached report.

NORMA J. WURMLINGER MUNICIPAL BUILDING
14400 DIX-TOLEDO ROAD • SOUTHGATE, MICHIGAN 48195 • 734-258-3022 • FAX: 734-246-1414

City of Southgate - General Fund

Budget Year 2025-26

Proposed Budget Amendment #2026-03

Fund	Dept	GL Number	Description	FY 2025-26 Adopted	FY 2025-26 Amended	Change
General Fund	000 - Revenues	101-000-494-000	Building Permit Revenue	$ 700,000	$ 912,000	$ 212,000
General Fund	000 - Revenues	101-000-495-000	Exterior Inspectioins	$ 80,000	$ 105,000	$ 25,000
General Fund	000 - Revenues	101-000-496-000	Apartment Inspection Revenue	$ 100,000	$ 190,000	$ 90,000
General Fund	371 - Building	101-371-801-000	Professional Fees	$ 111,500	$ 245,000	$ 133,500
			Net Effect on Fund Balance - Increase (Decrease)			**$ 193,500**

Description: Amend budget to increase revenues and expenditures related to an increase in building department operations (permits and inspections).

Fund	Dept	GL Number	Description	FY 2025-26 Adopted	FY 2025-26 Amended	Change
General Fund	000 - Revenues	101-000-528-001	ARPA Grant - Tower Project Bridge / Park	$ 0	$ 1,090,000	$ 1,090,000
General Fund	751 - Recreation	101-751-974-002	Tower Project - Park Grant	$ 0	$ 992,720	$ 992,720
			Net Effect on Fund Balance - Increase (Decrease)			**$ 97,280**

Description: Amend budget to recognize expenditures associated with the Southgate Tower Park project and the resulting ARPA grant revenues used as funding.

Fund	Dept	GL Number	Description	FY 2025-26 Adopted	FY 2025-26 Amended	Change
General Fund	000 - Revenues	101-000-574-000	State Revenue Sharing - Constitutional	$ 3,282,625	$ 3,088,000	$ (194,625)
General Fund	000 - Revenues	101-000-574-001	State Revenue Sharing - Statutory	$ 834,082	$ 806,893	$ (27,189)
General Fund	000 - Revenues	101-000-574-002	State Revenue Sharing - Public Safety	$ 0	$ 118,715	$ 118,715
			Net Effect on Fund Balance - Increase (Decrease)			**$ (103,099)**

Description: Amend budget to recognize decreases in constitutional and statutory revenue sharing payments from the State of Michigan, as well as new revenue sharing payment restricted to public safety.

Fund	Dept	GL Number	Description	FY 2025-26 Adopted	FY 2025-26 Amended	Change
General Fund	521 - Sanitation	101-521-977-000	Capital Outlay - Machinery & Equipment	$ 0	$ 569,825	$ 569,825
			Net Effect on Fund Balance - Increase (Decrease)			**$ (569,825)**

Description: Amend budget to appropriate funds for the purchase of new recycling carts. Funding to be taken from reserves associated with the rubbish millage collections.